

**FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1**  
**REGULAR MEETING**  
**CITY OF CONNELL FIRE STATION, 605 S. COLUMBIA AVE., CONNELL, WA**  
**MONDAY, MARCH 13, 2023 AT 14:00**

CALL TO ORDER 14:05

ROLL CALL

- Commissioner Robert Andrews, Commissioner Lori Hayles, Commissioner Mike Harrington, Chief Ken Woffenden, Medical Officer Earl Stoker, Administrator Heather Benson. No public members were in attendance.

MINUTES

- Commissioner Harrington made a motion to approve the minutes from February 13, 2023 as written. Commissioner Andrews seconded the motion and passed.

FINANCIALS

- Admin. Benson presented the February 2023 Treasurer's Report and the FCPHD#1 March 2023 expenses:

General Account Unencumbered Cash Balance	\$ 67,726.77
Investment Account	\$ 1,044.887.50
March 2023 Payroll and Expenses	\$ 173,901.03

Commissioner Andrews made a motion to accept the financials as presented. Commissioner Harrington seconded the motion and passed.

MERRILLS CORNER STATION

- The repair work is completed.

DEPARTMENT OF CORRECTIONS CONTRACT

- WA DOC has paid in full for the 2022 incident responses at Coyote Ridge Correctional Center.

3<sup>rd</sup> PARTY BILLING

- Chief Woffenden and Admin. Benson had a conference meeting with EF Recovery. Admin. Benson reached out to Systems Design, a 3<sup>rd</sup> party billing company, to get a quote. Systems Design is comparable to EF Recovery however, Systems Design specializes only in EMS responses. Commissioner Hayles made a motion to not renew the contract with EF Recovery on July 10, 2023. Commissioner Harrington seconded the motion and passed.

WEBSITE

- Commissioner Harrington made a motion to go with Streamline for \$180 per month. Commissioner Hayles seconded the motion and passed.

AMBULANCE 2921 LIGHTBAR

- Commissioner Harrington made a motion for Giesbrecht & Sons to obtain and install a lightbar for I-19. Commissioner Andrews seconded the motion and passed.

ADMINISTRATIVE ASSISTANT

- Commissioner Harrington made a motion to hire Rebecca Clark as Administrative Assistant to replace Leigha Cope at \$16.50. Commissioner Andrews seconded the motion and passed.

COMMISSIONERS REPORT

- Commissioner Hayles stated that ARPA funds from Franklin County are still on hold. Fire District 5 firefighters are willing to help drive the ambulance if there is a need.
- Commissioner Harrington enquired about ambulance F-19.

CEO REPORT

- New Connell Station has the insulation on site but no vapor barrier.

EMS COUNCIL REPORT

- No EMS meeting for February.

PUBLIC COMMENTS – No comment.

WRAP UP

- Commissioners reviewed and signed March 2023 vouchers and disbursement sheet.

Commissioner Andrews adjourned the meeting at 15:58

Next meeting will be April 10, 2023 at 14:00

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Commissioner Robert Andrews

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Commissioner Mike Harrington

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Commissioner Lori Hayles

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Administrator Heather Benson