

FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1
REGULAR MEETING
CITY OF CONNELL FIRE STATION, 605 S. COLUMBIA AVE., CONNELL, WA
MONDAY, APRIL 8, 2024, AT 14:00

CALL TO ORDER – 14:02

ROLL CALL

- Commissioner Robert Andrews, Commissioner Lori Hayles, Commissioner Mike Harrington, Chief Ken Woffenden, Medical Officer Earl Stoker, Chief Erick Brittain via Zoom, and Administrator Heather Benson. No public members were in attendance.

PUBLIC COMMENTS – No Public Comments

MINUTES

- Commissioner Harrington made a motion to approve the minutes from the Regular Meeting on March 11, 2024, as written. Commissioner Andrews seconded the motion and passed.
- Commissioner Harrington made a motion to approve the minutes from the Special Meeting on April 2, 2024, as written. Commissioner Andrews seconded the motion and passed.

FINANCIALS

- Admin. Benson presented the March 2024 Treasurer’s Report and the FCPHD#1’s April 2024 Expenditures:

General Account Unencumbered Cash Balance	\$ 158,184.41		
Investment Account	\$ 383,414.56		
ARPA Funding	\$ 1,278,357.08 remaining	221,642.92	disbursed
April 2024 Expenses and Payroll	\$ 68,931.00		

Commissioner Harrington made a motion to accept the financials as presented. Commissioner Andrews seconded the motion and passed.

FULL-TIME CHIEF INTRODUCTION

- Chief Brittain accepted the offer for the full-time Chief position with FCPHD#1. He will start April 22nd, 2024.

OFFICIAL CHIEF BADGE

- Commissioner Harrington made a motion to approve an official badge for the Chief position. Commissioner Andrews seconded the motion and passed.

CHIEF UNIFORM STIPEND

- Commissioner Harrington made a motion to allot \$1,700.00 for clothing stipend for the Chief position. Commissioner Andrews seconded the motion and passed.

CHIEF OFFICE SUPPLIES

- Commissioner Harrington made a motion to allot \$3,000 for office supplies to help set up for the full-time chief position. Commissioner Andrews seconded the motion and passed.

CHIEF VEHICLE

- To be tabled at a later meeting

WA DOC FUNDING

- Commissioner Hayles, Chief Woffenden, and Admin. Benson are meeting with DOH to discuss the funding from WA DOC on April 11th.

PAYROLL WAGES

- Commissioner Harrington made a motion to make the Admin. Benson a full-time Administrator with an annual salary of \$52,000 with benefits and pension starting April 1, 2024. Commissioner Andrews seconded the motion and passed.

EMS & TRAUMA CARE SYSTEM

- Chief Brittain will assume Chief Woffenden’s position with the EMS & Trauma Care System.

ENCLOSED CARGO TRAILER SURPLUS

- Admin. Benson will reach out the Department of Transportation.

COMMISSIONER

- Commissioner Harrington – Nothing to report at this time.
- Commissioner Andrews – Nothing to report at this time.
- Commissioner Hayles – Expressed appreciation for the EMTs responding to Connell EMS calls.
 - Merrill’s Corner garage door key pad is not working and will not be repaired due to poor quality and lack of use.

CEO REPORT

- Chief Woffenden agreed with Commissioner Hayles about EMTs responding to Connell EMS calls.
- Will be looking for surplus office furniture for Chief Brittain.

ACTING ASSISTANT CHIEF REPORT

- Nothing at this time.

EMS COUNCIL REPORT

- CBC is finishing up an EMT course.
- Dr. Hodges will have a live lecture in Yakima with a live lecture transmit at Tri-Tec in Kennewick.
- Increase in Opioid overdose in WA State.

WRAP UP

Commissioner Hayles made a motion to approve:

Payroll	24W137 – 24W181	\$ 19,613.61
Vouchers	24V116 – 24V148	\$ 49,317.39
TOTAL		\$ 68,931.00

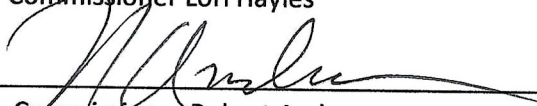
Commissioner Andrews seconded the motion and passed.

Commissioner Hayles adjourned the meeting at 15:15.

Next Regular Meeting will be May 13, 2024, at 14:00



Commissioner Lori Hayles



Commissioner Robert Andrews



Commissioner Mike Harrington



Administrator Heather Benson