

FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1
REGULAR MEETING
CITY OF CONNELL FIRE STATION, 605 S. COLUMBIA AVE., CONNELL, WA
MONDAY, JUNE 10, 2024, AT 2:00 P.M.

CALL TO ORDER – 1400

ROLL CALL

- Commissioner Lori Hayles, Commissioner Robert Andrews, Commissioner Mike Harrington, Chief Erick Brittain, Battalion Chief Ken Woffenden, Acting Assistant Chief Jason McGary, Medical Officer Earl Stoker, and Administrator Heather Benson. No public members were in attendance.

PUBLIC COMMENTS – No Public Comments

MINUTES

- Commissioner Harrington made a motion to approve the minutes from the Regular Meeting on May 13, 2024, as written. Commissioner Andrews seconded the motion and passed.
- Commissioner Harrington made a motion to approve the minutes from the Special Meeting on May 16, 2024, as written. Commissioner Andrews seconded the motion and passed.

FINANCIALS

- Admin. Benson presented the May 2024 Treasurer’s Report and the FCPHD#1’s June 2024 Expenditures:

General Account Unencumbered Cash Balance	\$ 181,406.43		
Investment Account	\$ 801,222.03		
ARPA Funding	\$ 1,225,986.88	remaining	\$274,013.12 disbursed
June 2024 Expenses and Payroll	\$ 83,723.74		

Commissioner Andrews made a motion to accept the financials as presented. Commissioner Harrington seconded the motion and passed.

COMMISSIONER REPORT

- Commissioner Harrington – Nothing to report at this time.
- Commissioner Andrews – Nothing to report at this time.
- Commissioner Hayles – Nothing to report at this time.

CEO / CHIEF REPORT

- FTE hiring June 9
- PSS has assigned a VIN number to an ambulance and should be ready by November.
- F-11 has siren and lights malfunctioning.

BATTALION CHIEF REPORT

- Possible temporary living quarters in Connell were offered by a community member

ACTING ASSISTANT CHIEF REPORT

- 13 Responders will be recertifying this year.
- August 6th – Connell and August 12th Basin City for OTEP
- August 5th – Officers Meeting
- All FCPHD#1 responders need to report to their geographical station / captain

MPD COUNCIL REPORT

- Protocols for Benton, Franklin, and Adams County are being reviewed and going to be submitted for state approval.

WA DOC ALLOCATION

- Dept. of Health will allocate state funding quarterly
- WA State DOC meeting July 11th
- Meeting with CRCC June 18th with Chief Brittain, Commissioner Hayles, Batt. Chief Woffenden, and Admin. Benson

FCPHD#1 PERSONNEL POLICY AND PROCEDURES

- To be tabled until Special Meeting June 17, 2024

FCPHD#1 EMPLOYEE HANDBOOK

- To be tabled until Special Meeting June 17, 2024

SLING SOFTWARE / FTE SCHEDULING PROGRAM

- Commissioner Harrington made a motion to purchase Sling software for 25 responders. Commissioner Andrews seconded the motion and passed.

FTE LIVING QUARTERS – PHASE 1

- Commissioner Andrews made a motion to approve \$7,000 for phase 1 for breakroom / living quarters phase 1. Commissioner Harrington seconded the motion and passed

FCPHD#1 BOARD OF COMMISSIONER POLICY

- To be tabled until Special Meeting June 17, 2024

FTE / VOLUNTEER WAGES

- FTE / Volunteer wages will be at \$18 / hr.

CREDIT CARD

- Commissioner Harrington made a motion to approve obtaining FCPHD#1’s credit cards through US Bank. Commissioner Andrews seconded the motion and passed.

WRAP UP

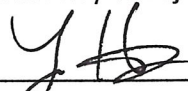
Commissioner Andrews made a motion to approve:

Payroll	24W235 – 24W276	\$ 28,473.89
Vouchers	24V189 – 24V218	\$ 55,249.85
TOTAL		\$ 83,723.74


Commissioner Harrington seconded the motion and passed.

Commissioner Hayles adjourned the meeting at 1600.

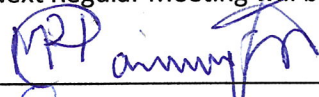
Next Regular Meeting will be July 8, 2024, at 1400



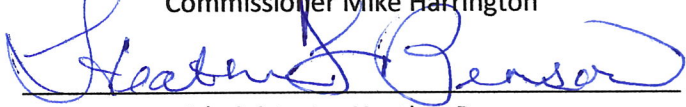
 Commissioner Lori Hayles



 Commissioner Robert Andrews



 Commissioner Mike Harrington



 Administrator Heather Benson