

FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1

P.O. Box 246

Mesa, WA 99343

Phone (509) 269-4900 Fax (509) 269-4977

Email fcphd1.office@gmail.com

REQUEST FOR PUBLIC RECORDS

First and Last Name of Requester: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ email: _____

Date of Request: _____

NATURE OF REQUEST:

1. Identification of records: _____

2. Inspection only

3. Number of copies requested: _____

Requester's Signature _____

For Office Use Only

Date: _____ Time: _____

1. Request Granted Record Withheld Record Withheld in part

2. If a consent is needed, name of individual:

3. If withheld, identify, the exemption contained in RCW 42.56.230 or other applicable statute that authorizes the withholding of the record or part of record:

4. If withheld, explain how the exemption applies to the record withheld:

Signature: _____

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PUBLIC RECORDS FEES

Following RCW 42.56.120 for fees and charges for public records. See chart below. Although a comprehensive listing is intended, additional fees and charges may exist. Failure to list the fee in the fee schedule does not limit its applicability.

Authority: Fee authority is by statute ("S"), resolution ("R") or contract ("C"). Where "S & R" is indicated, the fee is authorized by statute but determined by resolution. As city programs are introduced or modified, staff are directed and authorized to ensure cost recovery effectiveness by implementing necessary user fees and charges not to exceed actual costs. Fees are adjusted to reflect current costs for material, equipment and labor associated with performing the service.

Adjustment Factor: Each fee in the fee schedule has a corresponding adjustment factor, which is the factor on which fee adjustments are based. Levels to which fees are rounded are indicated. Consistent with Franklin County Public Hospital District's established process, fees and charges are reviewed annually (usually at year-end) and will be adjusted as appropriate.

Photocopy fee	black and white per sheet	\$0.15
Scanned Paper Documents	per sheet	\$0.10